

US Citizenship: Yes
Federal Experience: Yes, 2+ years
Registered for Selective Service: Yes
Special Hiring Authority: Schedule A – 5 CFR 213.3102(u)

HONORS, AWARDS, AND SPECIAL ACCOMPLISHMENTS

- CompTIA Security+ (SY0-401), Certified.
- CompTIA Network+ (N10-006), Certified.
- CompTIA A+ (220-901, 220-902), Certified.
- NSA Day of Cyber, Certified.
- US Department of Veterans Affairs – Voluntary Service Certification.
- Founder, President, and Sales Consultant of 729 Vending, LLC.
- Employee of the Month at YMCA **which raised the vision** and contributions to annual fundraiser.
- Creator and representative for non-profit license plates in Maryland.
- Researching Masters Degree programs in DC area to further cyber and leadership knowledge.
- Attended The Federal Cybersecurity Summit and Lightweight Cryptography Workshop.

WORK EXPERIENCES

US Department of Veterans Affairs

Electronic Mechanic

05/07/2015 – Present

Address: 50 Irving Street NW, Washington, DC 20422

Supervisors: Herman McSween, (202) 257-0221, Central Godbolt, (240) 645-5636, may be contacted.
Provide a helping hand to veterans who risked their lives to provide a freedom that is not free.

Duties and accomplishments include:

- Help troubleshoot and repair footwalls in MICU and Mental Health Ward to support the doctors, nurses, and patients.
- Assist Electronic Mechanics with installing new monitors above the nurses' desk in MICU so they can operate and maintain a safer department.
- Help Electronics Mechanics install laptops and scanners for multiple workstations in Dialysis.
- Try to reduce VA expenses by using a multimeter and other troubleshooting steps to help fix damaged electronic monitors and med carts.
- Assist Electronics Mechanic and Biomedical Equipment Support Specialist with performance tests of vital signs monitors for the hospital and defibrillators for the operating rooms.
- Support Electronics Mechanic with regular visits to Community Living Center (CLC) to help us confirm their LAN Wanderguard is working properly and learn of new topics they need, such as sensor malfunctions and false positives.
- Serve as support for Electronics Mechanics with ongoing checks to confirm video-processors in Radiology are working correctly and assist Electronic Mechanics with installing new equipment, when necessary, as well as troubleshooting damaged equipment.
- Actively bring med cards from Sub-basement and help Electronic Mechanic repair and distribute working med carts to hospital.
- Serve as active member of weekly Spiritual Group, listening to members' problems in order to assess their needs, provide information and assistance, and help them resolve their problems.
- Supervisor qualifies this weekly Electronic Mechanics volunteer work equal to a GS-11.

Fitness International

Equipment Specialist and Personal Trainer

04/23/2015 – Present

Address: 314 Copely Place, Gaithersburg, Maryland 20878

Supervisor: James Stewart, (301) 944-5734, may be contacted.

Actively help members identify their problems, discover their goals, purchase Pro Results Personal Training packages, and become a personal representative to them on their healthy path.

Duties and accomplishments include:

- Provide help to Equipment Maintenance Supervisor by learning how to troubleshoot and fix equipment throughout the facility.
- Daily tests, including functional and visual, used to make sure equipment is operating correctly. If necessary, documenting any issues so it can be recorded and fixed in a timely manner.
- Disassemble, repair, and reassemble broken equipment, including televisions and audio component, to help members feel like they are at a top-of-the-line facility.
- Provide personal training to government supervisors, GS-11 and GS-14, and provide them helpful knowledge while building our relationships.
- Regularly receive Personal Trainer grade of "A" for following company commands effectively.
- Created a new class to express knowledge to individuals and groups more effectively.
- Provide instructions and advice to help improve members' health, which promotes upgrading accounts and builds our bottom line.
- Ensure availability to help the organization reach monthly sales goals by utilizing multiple department cross-training, developing a new on-site class, and welcoming on-call assignments.
- Helped company, by earning Personal Training certificate when it lost its last certified trainer.
- Received promotion to Master Trainer in shortest period of time – 3 months.

OARCA, Inc.

Account Manager and Equipment Specialist

09/05/2014 – 03/20/2015

Address: 10616 Metromont Parkway #202, Charlotte, North Carolina 28269

Supervisor: Omar Alicea-Rivera, (704) 248-0656, may be contacted.

Built leadership and training skills by taking extra responsibilities within the office, and began qualifying new leaders to join DirecTV organization.

Duties and accomplishments include:

- Helped a colleague earn a promotion to Account Manager when he sold six DirecTV applications in three days.
- Provided IT support to the office network printer and as a constant contact for customers.
- Earned multiple awards as top sales representative of the office.
- Learned DirecTV interviewing techniques to help the office hire high-powered salesman.
- Achieved leadership standards, on a regular basis, which helped the office reach its sales goals and improved its ranking throughout the nation.

Entry-Level Account Manager

08/29/2014 – 09/04/2014

Job duties and accomplishments include:

- Received fastest promotion, to date, to Account Manager, by earning top salesman among two offices in the very first week – selling nine DirecTV applications in five days.
- With my promotion, qualified the team leader to create "Team Impact" and focus on team growth.

729 Vending, LLC

Founder, President, Sales Manager

03/11/2011 – 12/31/2013

Address: 7704 Brickyard Road, Potomac, Maryland 20854

Supervisor: Self-employed, (301) 806-2247, Yes, you may contact supervisor.

Created a company that kept its clients' and customers' health and safety as the top priority, 24/7/365.

Duties and accomplishments included:

- Purchased, installed, and maintained expensive Breathalyzer vending machines for business owners for free in four locations, recovering the initial investment within two years.
- Created PowerPoint instructions to inform customers of proper usage of vending machines.
- Expressed knowledge to media groups effectively by delivering multiple interviews, including ABC, Fox, NewsChannel8, Washington's Top News radio (WTOP), and Walt Whitman High School.

Capital Financial Group

Mailroom Supervisor

10/18/2010 – 03/28/2014

Address: 6600 Rockledge Drive #600, Bethesda, Maryland 20817

Supervisor: Nancy "Nan" Lowe, (301) 244-9350, may be contacted.

Provided information to representatives nationwide so they were up-to-date on daily sales activities, distributed incoming and outgoing mail, and minimized supply costs.

Duties and accomplishments included:

- Achieved Series 7 knowledge to enhance communication and add value to "Top Guns", highest earning representatives, which helped ensure the clients' and company's needs were met.
- Received award from the Vice President of Operations for speeding up ongoing and daily Microsoft Outlook functions to keep department flowing at a fast and safe speed.
- Utilized other agencies to locate missing client information, which allowed internal Sales Principals to focus on approving incoming, time sensitive, accounts.
- Built reusable templates in Microsoft Excel and Outlook to provide a faster and safer way for future employees to achieve the company's daily goals.

YMCA

Facility Manager and Personal Trainer

09/15/2008 – 10/15/2010

Address: 9401 Old Georgetown Road, Bethesda, Maryland 20814

Supervisor: Ben Wokas, (301) 775-5512, may be contacted.

Acted as Manager on Duty to ensure the facility was opened, maintained, and closed according to policies and procedures.

Duties and accomplishments included:

- Earned Employee of the Month due to creating a new project to connect the organization with another major company by meeting with local company owner's to find the best match.
- Created new daily operations checklist in Excel for employees, which increased attention to detail, developed a new employee accountability form, and improved guest relations.
- Helped save a guest from life threatening injuries due to his improper use of equipment.
- Made an impact improving vision, community involvement, and money raised at annual fundraiser.

EDUCATION

Purdue University • West Lafayette, IN 47907 • 2006 • 149 Semester Hours • GPA 2.89
Bachelor of Science: Hospitality and Tourism Management – Superior Qualification GPA 3.17
Minor: Computer Science (24+ Semester Hours)

CERTIFICATIONS

- CompTIA Security+ (SY0-401), Certified 06/2017.
- CompTIA Network+ (N10-006), Certified 08/2017.
- CompTIA A+ (220-901, 220-902), Certified 06/2016.
- NSA Day of Cyber, Certified 09/2016.
- US Department of Veterans Affairs Voluntary Services Certification, 04/2017.
- Management and Strategy Institute Six Sigma Green Belt, Certified 04/2015.
- Management and Strategy Institute Six Sigma Lean Professional, Certified 04/2015.